

# *“The State Room”*

306 BADEN AVENUE  
SOUTH SAN FRANCISCO CA 94080

*Banquetes - Fiestas Privadas - Bodas-  
Aniversarios - Recepciones-Quinceañeras*

## **Contacto:**

*Giorgi Bros. Furniture*

211 Baden Ave.  
South San Francisco, CA. 94080

**(650) 588-4621**

[www.stateroom.org](http://www.stateroom.org)

## **HISTORIA**

The State Room originalmente fue parte de una sala de cine y en 1980, se convirtió en un salón social. La decoración original del teatro se utilizó cuando el salón fue restaurado a lo que se ve ahora.

## **CARACTERÍSTICAS DEL SALÓN**

Capacidad para 360 invitados en el salón principal y 50 en la barra.

Un escenario elevado que mide 20 pies de ancho por 10 pies de profundidad.

Un piso de parquet para baile de 900 pies cuadrados rodeado de alfombra.

Uso gratuito de mesas rectangulares y sillas tapizadas.

Un ascensor en la parte trasera del edificio.

Cocina completa con máquina de hielo con capacidad de 800 libras, y refrigerador comercial.

Estufa de Wolf con doble horno, plancha y seis quemadores.

Una estufa para olla grande.

## **RESERVAR EL SALÓN:**

Sólo reservamos un evento por día. El salón se renta por:

Lunes al jueves	\$3000.00
El viernes o el domingo	\$3300.00
El sábado	\$3500.00
Días festivos	\$4000.00
31 de diciembre	\$4000.00

Para reservar la fecha, requerimos un depósito de \$500.00 que está incluido en el total de la renta. El balance de la renta se tiene que pagar dos semanas antes del evento.

También, hay que pagar dos semanas antes del evento un depósito de seguridad de \$300.00 en efectivo. El depósito de seguridad es reembolsable el siguiente día laboral después del evento. En

todos los eventos públicos, la cantidad de depósito de seguridad necesaria es a nuestro criterio y en algunos casos aumentaría.

En el caso de que tenga que cancelar la reserva el depósito es reembolsable hasta siete meses antes del evento. Si se cancela la reserva dentro de los siete meses antes del evento, su depósito no es reembolsable. Pero, si conseguimos reservar la fecha de nuevo, el depósito se devolverá después de la fecha reservada.

Tiene uso del salón desde la 9 de la mañana hasta las 12 de la noche. Si usted pasa de medianoche habrá una tarifa de \$200.00 por hora, que se paga al custodio antes de salir del local.

El salón viene con mesas rectangulares y sillas, que usted tendrá que configurar para su evento. También ofrecemos mesas redondas por un costo adicional de \$400.00. Las mesas redondas las ponemos de acuerdo con su gusto.

Ofrecemos sillas decorativas de renta estilo Chiavari Tiffany en oro, plata, y acrílica transparente. Precio por renta de silla es \$5.00 e incluye un cojín de 2". Ponemos y quitamos las sillas gratis. Para nuevas reservas hechas después del 1 de diciembre, 2023, no se permitirá sillas rentadas de otras compañías.

Hacemos la mayoría de la limpieza. Usted o su empresa de catering es responsable de quitar la basura de todas las mesas y quitar las decoraciones. También es responsable de mantener limpio el piso de la cocina, el fregadero y la estufa. Tenemos botes de basura y bolsas de basura a su disposición. Ponga la basura en los botes adecuados de compost y reciclaje o puede resultar en una multa.

Hay un custodio disponible durante la parte principal de cada evento. Para contactarlo durante el evento llame al (650) 333-9369.

**COSTO DEL SALÓN:**

	Domingo	&	Lunes-	Días	
	<u>Sábado</u>	<u>Viernes</u>	<u>Jueves</u>	<u>Festivos</u>	<u>Dic. 31</u>
Renta	\$3500.00	\$3300.00	\$3000.00	\$4000.00	\$4000.00
Depósito	-500.00	-500.00	-500.00	-1000.00	-1000.00
Balance	<u>\$3000.00</u>	<u>\$2800.00</u>	<u>\$2500.00</u>	<u>\$3000.00</u>	<u>\$3000.00</u>

Además del depósito para reservar el salón, se debe pagar un depósito de seguridad en efectivo reembolsable de \$300.00. El balance de la renta y el depósito de seguridad se deben dos semanas antes del evento.

Posibles cargos adicionales:

\$400.00 para mesas redondas

\$200.00 por hora después de la medianoche

\$5.00 por cada silla

## REQUISITOS DE SEGURIDAD

El Departamento de policía quiere tener conocimiento de todas las reuniones de más de 75 personas en el salón. Estaremos encantados de ayudarlo a rellenar el formulario que necesitan. Bajo la mayoría de las circunstancias, el Departamento de policía requiere seguridad. Si la policía no requiere oficiales de policía para seguridad usted tiene la responsabilidad de contratar seguridad. La policía de South San Francisco decide que tipo de seguridad se requiere para su evento.

En un evento en domingo por favor llame a nuestro custodio, Raúl Lira una semana antes para hacerle saber su hora de llegada, se le puede llamar al (650) 333-9369.

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Police Department:	(650) 877-8922
	1 Chestnut Ave.
	So. San Francisco, CA 94080

**Custodian**  
Lira Janitorial: (650) 333-9369

**Security**  
TS4 Security Services (415) 335-6552 [event@TS4security.com](mailto:event@TS4security.com)

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**Por favor, no ponga música alto antes  
del empiezo del evento para respetar  
los vecinos.**

**Por favor, ponga la basura en los botes  
que corresponden si es compost o  
reciclaje o puede resultar en una multa**

ENT & EXIT

BAR AREA

ENT & EXIT

BAND PLAT.

8

4

4

8

HEAD

TABLE

12

TABLES PLACED AS SHOWN WILL SEAT 334 PERSONS PLUS 50 IN BAR AREA TOTAL 384

DANCE FLOOR

18

24

24

24

24

24

24

8

18

24

24

24

24

24

24

8

PLANTER

PLANTER

PHONE

KITCHEN

WOMEN'S I.A.V.

MEN'S LAV.

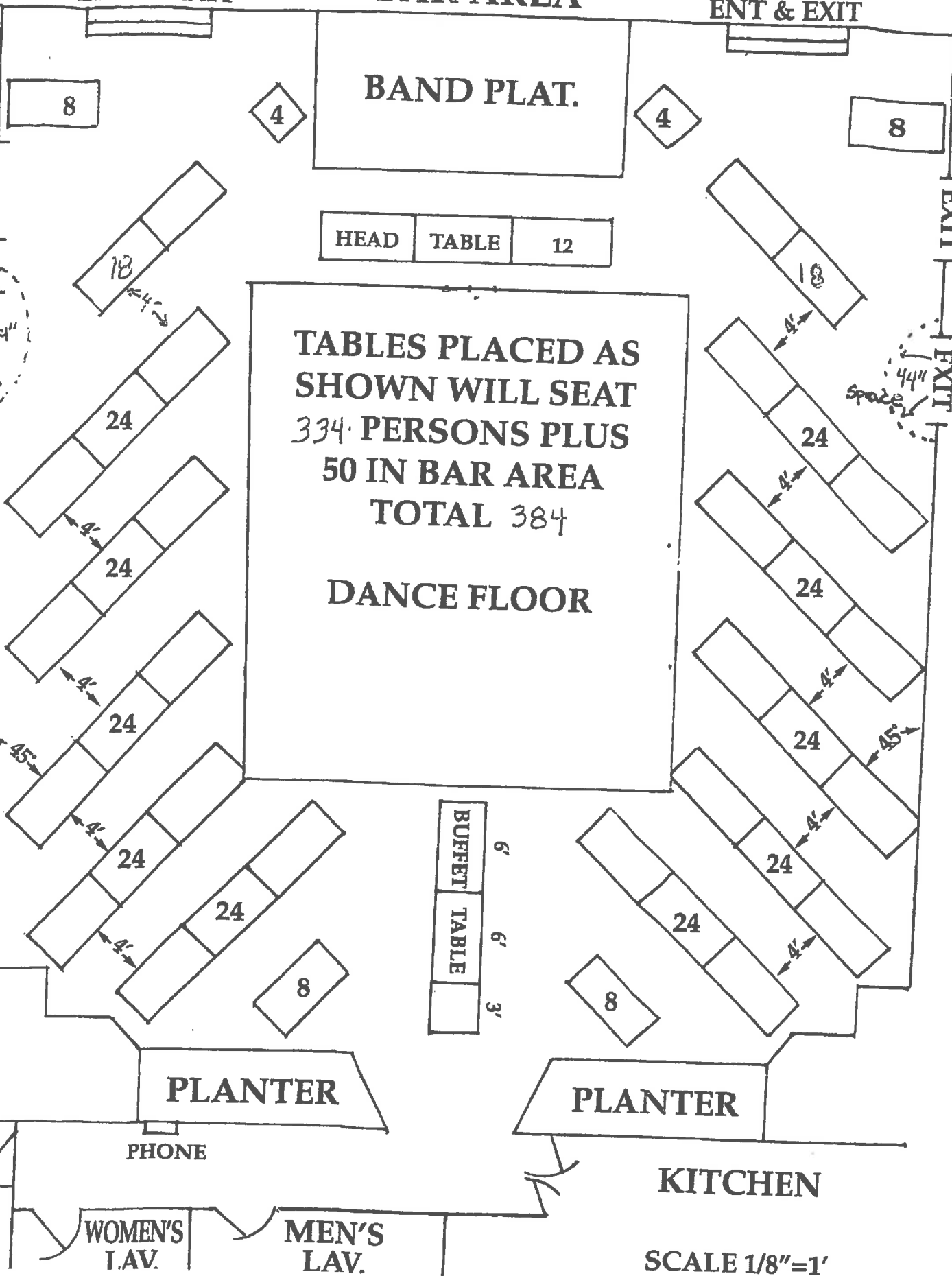
SCALE 1/8"=1'

MAIN ENT. CLOSED EXIT

EXIT  
EXIT  
EXIT  
FINE

44" Space

ELEVATORS & STAIRS







## City of South San Francisco Private Event Permit Guidelines



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### General Information Read Carefully

Private events are defined by the South San Francisco Municipal Code as, “any one-time activity, function, or event that occurs in rented or leased halls or other venues that are contained within the facility or private property and do not impact City departments beyond day-to-day operations (e.g. Birthday parties, Weddings, Baptisms, etc.)”

### Application Submittal Deadline

The South San Francisco Municipal Code requires permit applications to be submitted no later than thirty (30) days prior to the actual date of your event (6.48.050 (a) SSFMC). However, it would be to your advantage to submit it sooner should there be additional requirements or for the purpose of canceling the event should your permit be denied. Holding an event without obtaining the proper permits may result in immediate closure of the event **(M.C. 6.48.070)**. *Applications may be submitted as early as one year before the event date.*

### Application Must Be Complete

Prior to submitting the application to the South San Francisco Police Department, review it to ensure it is filled out completely. If any of the lines on the application are not completed with the information requested or marked “not applicable” when it does apply to your function or if false statements are made on the application, the application may be denied or revoked **(M.C. 6.48.160)**.

### Application Fee

All applications require a \$100.00 processing fee payable to the South San Francisco Police Department. Application received thirty (30) days or less from the date of the event will be assessed an additional \$45.00 late fee. Your willingness to pay a late fee does not guarantee that the City of South San Francisco will be able to process your permit application due to time or staffing constraints.



## City of South San Francisco Private Event Permit Guidelines



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### Security Considerations

Every event having an attendance of seventy-five (75) people or more shall hire a South San Francisco Police Officer or private security officer(s) approved by the Police Chief, to be present during the event, unless at the discretion of the Police Chief the hiring of a South San Francisco Police Officer or private security officer(s) is not necessary to preserve and protect the safety, welfare, and morals of those in attendance and the community. This discretionary waiver will take into consideration the on-site presence of the licensee's agent(s) during the event, and their ability to control behavior **(M.C. 6.48.100)**.

Events that meet the following criteria will be required to hire South San Francisco Police Officers to provide security, at the rate of \$116.00 per hour per officer, to preserve and protect the safety, welfare and morals of those in attendance and the community:

- a) events intended to celebrate birthdays, graduations, presentations, promotions, etc. of minors (sixteen-years-old or younger) where alcoholic beverages will be served;
- b) events which end after 12:00 a.m. where minors (under the age of eighteen-years-old) will be in attendance, alcoholic beverages will be served and/or live entertainment is being provided.

If the nature of the single event requires hiring of City police officers, the applicant shall deposit the necessary amount of funds with the South San Francisco Police Department. These funds **MUST** be received by the South San Francisco Police Department **AT LEAST TEN (10) DAYS PRIOR TO THE EVENT. FAILURE TO DO SO COULD RESULT IN THE DENIAL OF A PERMIT.**

### Event Closure

Any activity, function or event within the City of South San Francisco being conducted without obtaining the necessary permits may be subject to being closed down **(M.C. 6.48.030)**. If during the function any of the provisions, which had been set forth at the time the application was approved, are not followed, the South San Francisco Police Department may at any time cancel the function and revoke the permit **(M.C. 6.48.160)**.





## City of South San Francisco Private Event Permit Guidelines



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### Event Cancellation

If you cancel or reschedule the date of your proposed event you must notify the South San Francisco Police Department Community Relations Division in writing no less than 24 hours in advance of the set-up time for your event. If police officers were required to work your event and you fail to notify the Police Department within twenty four (24) hours prior to the time officers are scheduled to be there you will be billed for a minimum of two (2) hours per officer.

### Final Permit

The final permit issued by the City of South San Francisco is valid only for the venue area(s) and event activities, including set-up and clean up. Event permits are non-transferrable. The applicant for which an event permit has been approved shall maintain in their possession during the event the event permit and any conditions, for inspection by the police and fire departments upon request.

If you have any questions regarding the application process and/or the conditions for obtaining a Private Event Permit with the City of South San Francisco, please contact the Office of Community Relations at 650-877-8922.

We wish you success with your event!

Sincerely,

South San Francisco Police Department  
Office of Community Relations





# South San Francisco Police Department



## PRIVATE EVENT PERMIT APPLICATION

APPLICANT INFORMATION			
*Last Name		*First	M.I.      Date
*Home Address			Apartment/Unit #
City		State	Zip Code
Work Address			Building/Suite #
City		State	Zip Code
Day Ph:	Eve Ph:	*Cell Ph:	E-mail Address:
*Date of Birth		Driver License #	Alternate Contact

I have received a copy of the Special Event Permit Application and Conditions information form outlining the South San Francisco Municipal governing Dance Halls. I understand the requirements and hereby make application for the function described below.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

EVENT INFORMATION				
*Location/Hall		*Type of Function		
*Date of Event	*Start Time	*End Time	Number Attending (Min)	*Number Attending (Max)
Minors under the age of 21 attending? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, how many?		Minors under the age of 18 attending? Yes <input type="checkbox"/> No <input type="checkbox"/>		Type of Entertainment at event? Band <input type="checkbox"/> DJ <input type="checkbox"/> Other <input type="checkbox"/>
Will there be dancing? Yes <input type="checkbox"/> No <input type="checkbox"/>	Will paid admission be required? If yes, how much? Yes <input type="checkbox"/> No <input type="checkbox"/> \$_____		Will the event be opened to the public? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Will this event require an ABC License? Yes <input type="checkbox"/> No <input type="checkbox"/>	Will Alcohol Be Served? Yes <input type="checkbox"/> No <input type="checkbox"/> Beer <input type="checkbox"/> Wine <input type="checkbox"/> Mixed Drinks <input type="checkbox"/>		How will this event be advertised?	

I certify that all the statements are true and correct and I authorize investigation into all statements contained herein. I agree and understand that misstatements of facts will constitute grounds for denial or revocation of any permit. **I understand that security may be required.** I agree to notify the South San Francisco Police Department of any changes or cancellations.

Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_\_

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(SSFPD Use Only)

No Security  \_\_\_\_\_ Private Security  \_\_\_\_\_ Police Security  \_\_\_\_\_ Other



# South San Francisco Police Department



## PRIVATE EVENT PERMIT APPLICATION

**Complete this page if this event is sponsored by a business venture, club, organization or corporation.**

BUSINESS/CLUB/ORGANIZATION INFORMATION			
*Business/Organization Name		*Contact Person	
Address		Building/Suite #	
City	State		Zip Code
*Bus Ph:	Bus Fax:	Internet Home Page	Tax ID#

Does the group sponsoring the event have non-profit status in the State of California?    Yes  No

Please check the following that apply:

Membership                   Corporation                   Partnership                   Fraternal   
 Charitable                   Religious                   Benevolent                   Other

PRESIDENT/OFFICERS INFORMATION			
*President/Officers Name		*Position (CEO, CFO, etc...)	
Home Address		Suite/Unit #	
City	State		Zip Code
Driver License #	Birth Date	Home Ph:	Email Address

Has anyone involved with this organization or business submitted any prior applications to the South San Francisco Police Department?

Yes                   No

Has this organization or business ever been known by any other name?

Yes                   No

Has this organization or business ever been denied a permit request in South San Francisco or any other City?

Yes                   No

I certify that I have been duly authorized by the above entity to represent them in this matter. I attest that all statements made in this application are true and correct. **I/We agree to comply with all Municipal Codes of the City of South San Francisco and all requests of the South San Francisco Police Department.** I understand that security requirements and other special conditions may be imposed by the Police Department at my/our expense. I further understand that any false statements made in this application are grounds for denial or revocation of the Special Event Permit.

Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_\_.

### DAILY LICENSE APPLICATION/AUTHORIZATION - Non Transferable

*Instructions: Complete all items. Submit to local ABC District Office with required fee (Cashier's Check or Money Order) payable to ABC. Once license is issued, fee cannot be refunded. For a listing of ABC District Offices please visit <http://www.abc.ca.gov/distmap.html>*

*Pursuant to the authority granted by the organization named below, the undersigned hereby applies for the license(s) described below.*

LICENSE NUMBER	GEO CODE
RECEIPT NUMBER	
FEE	
\$	

1. ORGANIZATION'S NAME	CONDITIONS REQUIRED <input type="checkbox"/> Yes <input type="checkbox"/> No	DIAGRAM REQUIRED <input type="checkbox"/> Yes <input type="checkbox"/> No
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2. LICENSE TYPE (Check appropriate license type AND organization type)

a.  **Daily General (\$25.00)** *(Includes beer, wine and distilled spirits)*

<input type="checkbox"/> Political Party/Affiliate Supporting Candidate for Public Office or Ballot Measure	<input type="checkbox"/> Fraternal Organization in Existence Over Five Years with Regular Membership
<input type="checkbox"/> Organization Formed for Specific Charitable or Civic Purpose	<input type="checkbox"/> Religious Organization
<input type="checkbox"/> Other: _____	<input type="checkbox"/> Vessel per Section 24045.10 B&P (\$50.00)

b.  **Special Daily Beer (\$25.00)**       **Special Daily Beer & Wine (\$50.00)**       **Special Daily Wine (\$25.00)**

<input type="checkbox"/> Charitable	<input type="checkbox"/> Fraternal	<input type="checkbox"/> Social	<input type="checkbox"/> Political	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Civic	<input type="checkbox"/> Religious	<input type="checkbox"/> Cultural	<input type="checkbox"/> Amateur Sports Organization	

c.  **Special Temporary License (\$100.00)** *(Different privileges depending on statute)*

<input type="checkbox"/> Television Station per Section 24045.2 or 24045.9 B&P	<input type="checkbox"/> Person conducting Estate Wine Sale per Section 24045.8 B&P
<input type="checkbox"/> Nonprofit Corporation per Sections 24045.4 and 24045.6 B&P	<input type="checkbox"/> Women's Educational and Charitable Organization per Section 24045.3 B&P

**Other Special Temporary Licenses, per Section** \_\_\_\_\_

License number \_\_\_\_\_ Amount \$ \_\_\_\_\_

3. EVENT TYPE

<input type="checkbox"/> Dinner	<input type="checkbox"/> Dance	<input type="checkbox"/> Wedding	<input type="checkbox"/> Lunch	<input type="checkbox"/> Picnic	<input type="checkbox"/> Barbeque	<input type="checkbox"/> Social Gathering	<input type="checkbox"/> Festival
<input type="checkbox"/> Sports Event	<input type="checkbox"/> Concert	<input type="checkbox"/> Birthday	<input type="checkbox"/> Mixer	<input type="checkbox"/> Carnival	<input type="checkbox"/> Dinner Dance	<input type="checkbox"/> Other: _____	

4. TOTAL # OF DAYS	5. ESTIMATED ATTENDANCE	6. HOURS OF ALCOHOLIC BEVERAGE SALES, SERVICE AND/OR CONSUMPTION From _____ To _____
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7. EVENT DATE(S)	8. EVENT IS OPEN TO THE PUBLIC <input type="checkbox"/> Yes <input type="checkbox"/> No
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9. EVENT LOCATION (Give facility name, if any, street number and name, and city)

10. LOCATION IS WITHIN THE CITY LIMITS <input type="checkbox"/> Yes <input type="checkbox"/> No	11. TYPE OF ENTERTAINMENT	12. SECURITY GUARDS <input type="checkbox"/> Yes <input type="checkbox"/> No      If yes, how many? _____
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13. AUTHORIZED REPRESENTATIVE'S NAME	14. REPRESENTATIVE'S TELEPHONE NUMBER
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15. REPRESENTATIVE'S ADDRESS

16. ORGANIZATION'S MAILING ADDRESS (If different from #15 above)

17. AUTHORIZED REPRESENTATIVE'S SIGNATURE	18. DATE SIGNED
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PROPERTY OWNER APPROVAL BY (Name), REQUIRED	PHONE NUMBER	PROPERTY OWNER SIGNATURE	DATE SIGNED
LAW ENFORCEMENT APPROVAL BY (Name), IF APPLICABLE	PHONE NUMBER	LAW ENFORCEMENT SIGNATURE	DATE SIGNED
DISTRICT OFFICE APPROVAL BY (Name)		ABC EMPLOYEE SIGNATURE	ISSUANCE DATE

The above-named organization is hereby licensed, pursuant to the California Business and Professions Code Division 9 and California Code of Regulations, to engage in the temporary sale of alcoholic beverages for consumption at the above named location for the period authorized above.

**This license may be revoked summarily by the Department if, in the opinion of the Department and/or the local law enforcement agency, it is necessary to protect the safety, welfare, health, peace and morals of the people of the State.**